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**Acknowledgements**

I acknowledge that I have received and understand E. A. Hawse Health Center's *Payment and Scheduling Policies*. I further understand that E. A. Hawse Health Center may update these policies any time and that I may receive an updated copy by submitting a request in writing.

I acknowledge that I have received and understand E. A. Hawse Health Center's *Notice of Privacy Practices* containing a description of the uses and disclosures of my health information. I further understand that E. A. Hawse Health Center may update its *Notice of Privacy Practices* at any time and that I may receive an updated copy of E. A. Hawse Health Center's *Notice of Privacy Practices* by submitting a request in writing.

I give permission for E. A. Hawse Health Center to release information to the following:

NAME	RELATIONSHIP	PHONE NUMBER

May we leave medical information such as test results on your answering machine? Yes No

\_\_\_\_\_  
Printed Patient Name

\_\_\_\_\_  
Date of Birth

\_\_\_\_\_  
Patient Signature

\_\_\_\_\_  
Date

If completed by patient's personal representative, please print and sign below.

\_\_\_\_\_  
Printed Patient Personal Representative Name

\_\_\_\_\_  
Relationship to Patient

\_\_\_\_\_  
Patient Personal Representative Signature

\_\_\_\_\_  
Date

Please keep this signature on file should I have to pay for services using my credit card

**For E. A. Hawse Health Center Official Use Only**

Complete this form if unable to obtain signature of patient or patient's personal representative. E. A. Hawse Health Center made a good faith effort to obtain patient's written acknowledgement of the Payment and Scheduling Policies and Notice of Privacy Practices but was unable to do so for the reasons documented below:

- Patient or patient's personal representative refused to sign
- Patient or patient's personal representative unable to sign
- Other

\_\_\_\_\_  
Printed Employee Name/Signature

\_\_\_\_\_  
Date

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